Universal *POST*CODE*® DataBase

Dear Reader,

In order to keep you up-to-date about changes in member countries' addressing data and addressing systems, we created this newsletter.

Happy reading!

In the current 2025.2 release:

61 countries and territories have updated their data.

2 data sets have been completely modified.

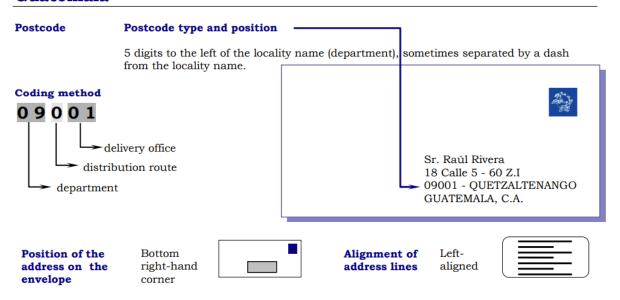**46** data sets in total are in the "Territories" folder.

276 data sets in total are in Universal *POST*CODE*® DataBase.

Guatemala – Increased dataset of sub-localities

The 2025.2 release of the Universal *POST*CODE®* DataBase includes a new dataset for Guatemala providing newly 19,400 sub-localities with their related postcodes.

Correos of Guatemala asks all mailers to always include "C.A." (standing for Central America) in the last line of the address following the country name, to support international routeing.

Guatemala

Postcode

Postcode type and position

5 digits to the left of the locality name (department), sometimes separated by a dash from the locality name.

Coding method

0 9 0 0 1

→ delivery office
→ distribution route
→ department

Sr. Raúl Rivera
18 Calle 5 - 60 Z.I
09001 - QUETZALTENANGO
GUATEMALA, C.A.

Position of the address on the envelope — Bottom right-hand corner

Alignment of address lines — Left-aligned

Source: Postal Addressing Systems

A detailed explanation of how to write addresses for Guatemala is to be found in the PAS publication.
www.upu.int/UPU/media/upu/PostalEntitiesFiles/addressingUnit/gtmEn.pdf

For further information on address formats worldwide you may wish to refer to the Standardized Address Format Description (SAFD), which provides a machine-readable reference for implementation of international address formatting systems. It is based on the UPU S42 International Addressing standard, available at:

www.upu.int/UPU/media/upu/PostalEntitiesFiles/s42/gtmEn.pdf